

Checklist for lace making demonstrations

- Directions to the location, as well as the name and phone number of the contact person
- Lace making supplies (extra bobbins, thread, pins, pattern/instructions, etc.) or supplies for tatting, needlelace, etc.
- Hands-on pillow with pattern set up (available from NELG Library) or extra tatting or needlelace supplies
- Small table for lace pillow, or for other supplies
- Table for display (if space allows) and tablecloth
- Items for display:
 - NELG newsletters
 - IOLI magazines
 - Your lace portfolio (if you have one)
 - Samples of lace (NELG library has sample books for loan)
- NELG tri-fold brochures (available on the website or from the Member at Large)
- NELG business cards (personalized with your name) (available on the website)
- NELG banner (available from the Member at Large)
- Cushion to sit on (in case the chair is hard!)
- Any other personal items (drinks, snacks, lunch, damp cloth to freshen up, sunscreen, etc.)